

**ELDERLY AND DISABLED TAXATION AID FUND COMMITTEE  
REGULAR MINUTES  
May 15, 2019 @4:40PM**

1. Chairperson Jane Damiani called the Elderly and Disabled Taxation Aid Fund Committee's open meeting to order on Wednesday November 14, 2018 @ 4:35PM in the Planning Board meeting room. In attendance were Vice Chairperson Kristen L'Heureux, Treasurer Christine DeFontes and clerk Paul Buckley. New member Melissa Emerson was not in attendance.
2. **Approval of Minutes of November 14, 2018:**  
Kristen L'Heureux motioned with Paul Buckley seconded. Accepted by 4-0 vote.
3. **Treasurer Report:** Balance read as \$6519.66. Paul Buckley motioned with Kristen L'Heureux seconding to accept treasurer report. Accepted by 4-0 vote
4. **Review Fiscal 2020 Guidelines:** Christine DeFontes reviewed with committee all the updated forms and guidelines. Consensus was positive with no additions.
5. **Community Speaks:** There was none
6. **Executive Session:** 4:48PM Roll Call Vote to enter into executive session to later return to regular session.
  - a. *Approve executive minutes* of November 14, 2018 Committee Meeting per G.L. c. 30A, Section 21 (a) (7).
  - b. *Discuss Taxation Aid Applications* per submitted list pursuant to G.L. c. 30A, Section 22 (g) (1) and G.L. c. 59, Section 60 as having the discussion in open session would be detrimental to the content of an application

(To return to regular session.)  
A motion was made by Kristen L'Heureux to reopen the regular session at 4:55 PM
7. **Approval/Denial of Applications:** There were none
8. **Schedule next meeting:** Committee will meet on September 25, 2019 in the planning board room at 4:30PM
9. **Discuss other topics not reasonably anticipated by the Chairman 48 hours before the meeting:**  
Jane Damiani informed the committee she is resigning after tonight's meeting. Jane served on the committee for almost 10 years. The committee thanked her for the time and contributions she made. Kristen L'Heureux will post an open position on the May 29<sup>th</sup> BOS meeting. There is one year left on Jane's term.
10. **Adjournment:** Paul Buckley made a motion with Kristen L'Heureux seconding to adjourn at 5:15PM. Accepted by 4-0 vote.