

## ADMINISTRATIVE POLICY #56

### Submission of Capital Warrant Articles

#### **PURPOSE:**

To establish guidelines requiring department heads and other individuals submitting Capital Warrant Articles to provide specific dollar amounts for those Articles.

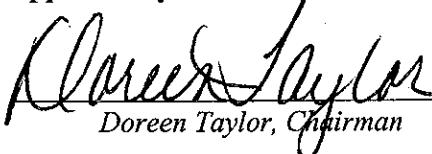
#### **POLICY:**

1. Prior to Capital Warrant Articles being submitted to the Board of Selectmen for consideration of Warrant placement, firm dollar amounts must be established.
2. The State Bid List will be acceptable provided that they are the lowest/best prices for goods and/or services.

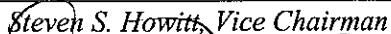
Approved by:

**BOARD OF SELECTMEN**

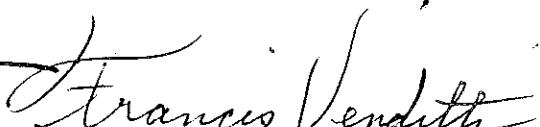
Date: September 8, 2004

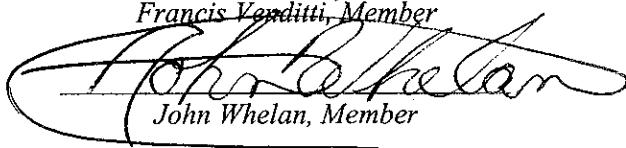
  
Doreen Taylor, Chairman

Not present at the Meeting.

  
Steven S. Howitt, Vice Chairman

  
David F. Viera, Clerk

  
Francis Venditti, Member

  
John Whelan, Member