



## Seekonk Conservation Commission Policies

### **Policy #1: APPLICATION DEADLINE**

The deadline for submittal of applications is by the close of Town Hall ten business days prior to the Conservation Commission meeting. Application deadlines may be impacted by holidays.

Please review the meeting schedule and associated deadlines by visiting:

<https://www.seekonk-ma.gov/conservation-commission/pages/meeting-schedule> .

The application shall be complete and include the appropriate forms, plans, fees and supporting information. Incomplete applications will not be processed or added to upcoming agenda.

This applies to the following applications under the authority of the General Laws of the Commonwealth and the Town of Seekonk Wetlands Protection Bylaw and Regulations and any amendments thereof:

- Notice of Intent
- Abbreviated Notice of Intent
- Request for Determination of Applicability
- Abbreviated Notice of Resource Area Delineation
- Requests to Amend

### **Policy #2: AGENDA ITEM DEADLINE**

The deadline for agenda items and any new information (including, but not limited to, COC requests, documents, revised plans, reports, etc.) to be reviewed by the Agent is by 12 pm five business days prior to the meeting day. Any item or new information received after 12 pm will be placed on the next meeting agenda. *This does not apply to application submittals. Applications have a different deadline (see Conservation Commission Policy #1 APPLICATION DEADLINE).*

### **Policy #3: EXTENSIONS**

Applications submitted to the Conservation Commission may receive only a single 1-year extension after the initial 3-year permit approval. If the project is not completed within the 1-year extension timeframe, then a new application shall be filed.

This applies to the following applications under the authority of the General Laws of the Commonwealth and the Town of Seekonk Wetlands Protection Bylaw and Regulations and any amendments thereof:

- Notice of Intent
- Abbreviated Notice of Intent
- Abbreviated Notice of Resource Area Delineation
- Requests to Amend