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Fiscal Year 2024 Budget  
Quad Board: Budget Kickoff Meeting

# General Discussions

Fiscal Year 2024 Budget Timeline

Future Planning

- Building Projects
- Stabilization Accounts

Tax Levy and Local Receipts

Department Priorities

# Budget Timeline

- October 28<sup>th</sup> – Capital Improvement Plan submitted to CIC, FinCom, BOS
- December 2<sup>nd</sup> – Department Heads submit budgets & fee recommendations to TA
- Jan 6<sup>th</sup> – TA to submit draft budget to BOS & FinCom
- Jan 15<sup>th</sup> – CIC to submit recommendations to BOS & TA
- Jan 27<sup>th</sup> – Governor releases budget
- Mar 1<sup>st</sup> – Budget Hearings
- Mar 15<sup>th</sup> – Public Hearing on Departmental Fees

# Building/Infrastructure Projects

\$50m plus for anticipated building projects

1. 540 Arcade Ave - \$1.7m
2. DPW Facility – Estimated Project Costs \$20m
  - Awarded \$1.5m by Town Meeting for OPM and Designer Services
  - In process of procuring OPM services (Bids due October 28<sup>th</sup>)
3. South End Fire Station – Estimated Project Costs \$5-6m (excludes apparatus/staffing)
  - OPM and Designer services procured.
  - Targeting Spring Town Meeting for construction funding
4. Library - \$24.5m (Grant of \$7.3m)
5. Medeiros Family Farm/Anthony J. Medeiros, Jr. Fields
6. School Building Projects – Cost TBD

# Stabilization Accounts

## Stabilization Fund

- Balance of \$5,309,132
- Minimum balance of 7% of prior year tax levy (\$3,221,189) per the Financial Policies
- 15% of Certified Free Cash to be transferred into account per the Town's Financial Policies

## Municipal Capital Stab Fund

- Balance of \$937,161
- Minimum balance of 3% of prior year tax levy (\$1,380,509) per the Financial Policies
- 15% of Certified Free Cash to be transferred into account per the Financial Policies

# Stabilization Accounts

## Public Building and Infrastructure Stab Fund

- Balance of \$666,528
- 15% of Certified Free Cash to be transferred into account per the Financial Policies
- Retail/Medical Marijuana sales tax to be transferred into fund

## Other Post Employment Benefits (OPEB) Trust Fund

- Balance of \$3,940,822 (10.6% funded)
- 15% of Certified Free Cash to be transferred into account per the Financial Policies
- \$37m unfunded liability

# Free Cash & Outstanding Debt

## Free Cash

- Awaiting DOR Certification
- 60% - Stab fund, Capital Improvement Fund, Building Infrastructure fund, and OPEB
- 30% available for capital or other one-time expenses
- 10% of Free Cash to remain unspent from fiscal year to fiscal year
  - To ensure following year's Free Cash calculation will begin with a positive balance

## Outstanding Debt - \$41,034,087 (\$37.3m debt exclusion)

- FY 22 - \$1.9m
- FY 23 - \$2.8m

# Revenue & Department Priorities

## Revenue

- 2.5% Tax Increase – Generates on average \$1.2m of new revenue yearly
- New Growth – Average estimate of \$400k in new revenue yearly
- Debt Exclusion – generates yearly revenue for principal & interest payments on debt excluded projects
- Local Receipts – generates roughly 2% increase year-over-year (\$150k)

## Department Priorities

- Town budget : DPW, Police, and Fire Department Staffing needs

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Questions?