

Seekonk Senior Center Building Committee

January 15, 2015, 6:00 p.m.

Committee: Dave Bowden, Gail Ardito, Bob McIntock , Jan Tabor, Jack Vatcher, Richard Perry and Bob Blanchard.

Guest: Beverly DellaGrotta, (Friends of Friends) Shawn Cadime (Town Administrator), Kimberly Mallon, (Council on Aging) Adriana Dosantos, (Outreach worker) Ashley Pimental, (Council on Aging) Karen Stutz, (Seekonk Human Services) Veronica Brickley (Outreach Worker) Gary Boulay, (Seekonk Human Resources) Josephine Veader, (Greater Seekonk Kiwanis) Beverly Hart, (Friends of Senior Center) Bernie Huck, (Director, Council on Aging)

In an effort to utilize the limited space as well as our limited budget, the Architectural Firm had us participate in a fact finding undertaking. The procedure is as follows:

Architectural Firm suggested that a formation of three groups, with no group having no more than one person per group that was a representative of his or her affiliation.

Groups were assigned to analyze and investigate particular concepts of the needs of the center.

The intentions of the group were for the Architectural Firm to gather information. By gathering this information the Architectural Firm at the next meeting, will be able to present a preliminary draft. The subject matters which the committee deems priorities were:

1. Administration
2. Social Services
3. Recreation

Once the allotted time for discussions was exhausted, "bag votes" were tallied.

The major focus ballots were:

1. Privacy
2. Administrative Offices
3. Multi-Purpose room
4. Adequate Storage
5. Light Source
6. Conformation of Kitchen
7. Misc. Priorities

As stated in the Mission Statement of Human Services,

"To maintain and enhance the quality of life of older citizens by providing opportunities for: Social Interaction, Physical Activity, Intellectual Stimulation and Health Clinics." We are putting forth our best efforts to accomplish this goal, as a group.

Meeting adjourned 8:45 p.m.

Next Meeting: February 5, & 26, 2015

Time: 6:30 p.m.

Location: Town Hall

**Seekonk Senior Center
Seekonk, MA**

Date: January 15th, 2015
Prepared by: Christine Medeiros
Distribution: Dave Bowden, BTGA rlie

A meeting was held to review programming needs. The following comments were noted:

GENERAL

1. Design to be comfortable, homey, and inviting.
2. Wireless internet access required including space to set down laptops.
3. Design to take into consideration future phases of the two story space adjacent.
4. HVAC to be upgraded throughout.
5. All spaces to be completely handicapped accessible per ADA standards.
6. Design to be flexible to adapt to potential future needs.
7. Bring in natural light when possible. Bright spaces are important.
8. The center will serve 3500 seniors in the Seekonk area.
9. Rooftop mechanical systems to be reviewed.
10. Operable windows and separate heating/cooling zones are important for the office workers and senior population. Different activities needs different heating/cooling needs.
11. Security is important for senior safety. Current space has camera system connected to local fire/police.
12. A generator should be included as an alternate in the design. Space is not to be used for emergencies but could be a staging area for food delivery in emergency situations.
13. Clear signage is important
14. Light colors and a simple design is desirable. Ability to clean and materials conducive to seniors should be considered in the design.
15. Furniture used to should be accessible for aging seniors. Chairs should be easy to get in and out of, tables should have the wheelchair accessibility, etc.

EXTERIOR

1. Connector path to the YMCA is important.
2. Outdoor activities space like bocce, golf, etc. should not be a high priority in this phase.

SOCIAL SERVICES

1. Should emphasis privacy. HIPPA Regulations apply in this space.
2. Space should be easily accessible from entry.
3. Waiting area options to protect privacy/not segregate those looking for these services.
4. Lockable filing cabinets are required.
5. Acoustics are to be considered to increase privacy in offices.
6. Veterans Services to be accommodated in Phase 2. Currently has space at Town Hall.
7. Weekly medical clinic space needed.
 - a. Lockable storage for medical supplies.
 - b. Separate bathroom for emergencies and privacy.
8. Offices to include Directors Office, Assistant Director Office, and (2) Social Worker Offices.
9. (2-4) Work stations to be provided.