

# Authorization Agreement for Direct Deposits (ACH Credits)

## Town of Seekonk

I (We) hereby authorize the Town of Seekonk to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to my (our) account(s) indicated below and the depository named below, hereinafter called **Depository**, to credit and/or debit the same to such account(s).

(PLEASE CHECK ONE)

**Checking**                       **Savings**                      **Amount:** \_\_\_\_\_  
**Depository Name & Branch:**                      **City & State:**

\_\_\_\_\_  
**Transit/ABA Number:**                      **Account Number:**

<b>FOR PAYROLL USE ONLY:</b>	<b>1<sup>ST</sup> PRENOTE:</b>	<b>2<sup>ND</sup> PRENOTE:</b>
<b>EMP. ID#:</b> _____	<b>DED. CODE#:</b> _____	<b>CHECK DATE:</b> _____
	<b>CHECK DATE:</b> _____	

\*\*\*\*\*  
I also choose to have the remainder deposited into the account(s) I have indicated below:

(PLEASE CHECK ONE)

**Checking**                       **Savings**  
**Depository Name & Branch:**                      **City & State:**

\_\_\_\_\_  
**Transit/ABA Number:**                      **Account Number:**

<b>FOR PAYROLL USE ONLY:</b>	<b>1<sup>ST</sup> PRENOTE:</b>	<b>2<sup>ND</sup> PRENOTE:</b>
<b>EMP. ID#:</b> _____	<b>DED. CODE#:</b> _____	<b>CHECK DATE:</b> _____
	<b>CHECK DATE:</b> _____	

\*\*\*\*\*  
This authority is to remain in full force and effect until the Town of Seekonk has received written notifications from me (or either of us) of its termination in such time and in such manner as to afford the Town of Seekonk and **Depository** a reasonable opportunity to act on it.

**Employee Name:** \_\_\_\_\_                      **Employee Signature:** \_\_\_\_\_                      **Employee Number:** \_\_\_\_\_

\_\_\_\_\_  
**Employee Social Security Number:**                      **Date:** \_\_\_\_\_                      **Joint Signature** (if joint account): \_\_\_\_\_

Please attach a VOIDED check(s) for the account(s) you want to deposit to.