

**BOARD OF HEALTH – 336-2950**

Inspect food service facilities  
Oversees all aspects of Title 5  
Inspects pools, motels, tanning salons, health spas  
Investigates tenant-landlord disputes  
Licenses septic installers, engineers, food service facilities, piggeries  
Investigates potential illegal dumping

**PLANNING DEPARTMENT – 336-2962**

Subdivisions Re-zone requests Site Plans  
Zoning By-Law Revisions Form A

**PARKS & RECREATION – 944-4226**

Field Use Permits Building Use Permits  
Seasonal and Family Programs

**SELECTMEN/TOWN ADMINISTRATOR – 336-2910**

Budget Information & Purchasing Information  
Alcoholic Beverage Licenses: Annual & Seasonal  
Amusement Licenses  
Antique & Second-hand Licenses  
Entertainment Licenses  
License for selling motor vehicles  
License for vending machines  
Personnel/Employment Information  
Town By-law Information  
Overall Town Administration

**WATER DISTRICT – 761-8170 (24 hour line)**

Send bill payment to: 50 Water Lane, PO Box 97  
Bills issued quarterly.

Questions re: drinking water usage, quality, bills

*\*Special Note: Under the MA Sanitary Code the property owner is responsible for providing and paying for water furnished to rental units.*

*The Code also prohibits agreements between property owners and tenants under which tenants are required to pay separately for water*

**TOWN CLERK'S OFFICE – 336-2920**

Business Certificates: New businesses are required to register with the Town Clerk.  
Dog Licensing: Required on dogs, 6 months & older, April 1 of each year.  
Voter Registration/Election Information  
Yard sale permits  
Marriage Licenses  
Census/New Resident Information  
Notary Service, Justice of the Peace  
Raffle & Bazaar Permits  
Seekonk Cemetery Records and Deeds  
Vital Records: Marriage, Death, Birth  
Genealogical Records

**DEPT OF PUBLIC WORKS – 336-7407**

Trash pickup, Recycling, Landfill Passes  
Maintain town roads and municipal facilities

**TREASURER'S OFFICE – 336-2970**

Departmental receipts  
Tax Titles  
Employee payroll & benefits  
Town/school retiree health insurance

**VETERAN'S SERVICES – 336-2940**

Compensation, pension, insurance for veterans  
Discharge difficulties  
Employment, educational, vocational training and benefits  
Alcoholic-drug treatment  
Hospitalization and domiciliary care  
At-risk homeless and housing  
Gold Star Parents  
Loan information - SBA and VA  
Burial agent and care of graves  
Advocacy with other government agencies

**ZONING BOARD OF APPEALS – 336-2961**

Appeal a decision made by Building Inspector or Town Official  
Special Permits  
Variances

# Town of Seekonk



## INFORMATION PAMPHLET

SAVE FOR REFERENCE



### Town Hall

### 100 Peck Street

### Seekonk, MA 02771

Mon, Tue, Thu 8:30-4:30 pm

\*Wed 8:30-7:00 pm, Fri 8:30-Noon

\*Some offices are not open until 7:00 on Wed.

Call before you come to confirm hours

[www.seekonk-ma.gov](http://www.seekonk-ma.gov)

**TELEPHONE:** 508-336-2900  
**FAX:** 508-336-0764  
**ADDRESS:** 100 Peck Street,  
 Seekonk, MA 02771  
**WEBSITE:** WWW.SEEKONK-MA.GOV

Department	Department Head	Direct #
Animal Shelter	Sharon Hall	336-6663
Assessor	Theo Gabriel	336-2980
Building Inspector	Neal Abelson	336-2990
Collector	Christine DeFontes	336-2930
Conservation Agent	Jennifer Miller	336-2944
Finance Director	Bruce Alexander	336-2971
Fire (Routine)	Michael Healy	336-8150
Health Agent	Jessica Horsman	336-2950
Housing Authority	Christina Harnois	336-6067
Human Services	Bernadette Huck	336-8772
Library	Peter Fuller	336-8230
Parks & Recreation	John Pozzi	944-4226
Planning	John Aubin	336-2962
Police (Routine)	Craig Mace	336-8123
Public Works	David Cabral	336-7407
Recycling	Bill Kirchmann	336-8523
School Admin	Arlene Bosco	399-5106
Town Administrator	Shawn Cadime	336-2910
Town Clerk	Janet Parker	336-2920
Town Engineer	David Cabral	336-7407
Treasurer	Christine DeFontes	336-2970
Veteran's Agent	James Laflame	336-1481
Water District	Robert Bernardo	761-8170
Zoning Enforcement	Neal Abelson	336-2990

**POST OFFICE:** Seekonk, MA 02771 336-3929

**LIBRARY & MEADOWS** 336-8230

**POPULATION:** (from 2010 census) 13,700

**TOTAL AREA:** 18.42 miles

**GOVERNMENT:** Open Town Meeting  
 Board of Selectmen Town Administrator

**BOARD OF SELECTMEN (3 yr-Elected)**

Meetings: Wednesday (check local cable)  
 Selectmen's Meeting Room at Town Hall  
 David Andrade- Chair  
 Nelson Almeida – Vice Chair  
 David Viera- Clerk  
 David Parker  
 Michelle Hines

**BOARDS & COMMISSIONS**

**\*Terms are 3 year appointments unless specified**

Arts & Cultural Council  
 Board of Assessors (3 yr – Elected)  
 Board of Health  
 Board of Registrars  
 By-Law Study Committee (1 yr – Appointed)  
 Capital Improvement Committee  
 Community Preservation Commission  
 Conservation Commission  
 Economic Development Committee  
 Finance Committee  
 Historical Commission  
 Housing Authority (5 yr – Elected)  
 Human Services/COA  
 Library Board of Trustees (3 yr – Elected)  
 Parks and Recreation Committee  
 Planning Board (5 yr – Elected)  
 Property Tax Work-off Committee  
 Recycling Committee  
 School Committee (3 yr – Elected)  
 Seekonk Meadows Committee  
 SRPEDD (1 yr term)  
 Taxation Aid Fund Committee  
 Tri-County School Committee  
 Water Commissioners (3 yr-Elected)  
 Zoning Board of Appeals

*~ to serve on any Board, call 336-2910 ~*

**ASSESSOR'S OFFICE - 336-2980**

Questions regarding how a property is assessed  
 Assess real estate, personal property, vehicle  
 boat excise tax and Farm animal tax  
 Assess values to: commercial, industrial  
 residential, personal property.  
 Maintain values of exempt properties & ownership  
 Process exemptions for veterans and elderly  
 Abatements for: personal property, real estate,  
 motor vehicles  
 Measurements of parcels maintained on maps  
 Maintain deeds from 1966 to present

**BUILDING DEPARTMENT - 336-2990**

Building permits: electrical, gas, plumbing, pools  
 Zoning questions/Fence questions

**COLLECTOR'S OFFICE - 336-2930**

Questions regarding & bill payments of:  
 Real Estate & Personal Property tax bills due  
 quarterly:  
 August 1 / November 1 / February 1 / May 1  
 Motor Vehicle Excise tax bills  
 Disposal bills  
 Municipal Lien Certificates issued  
 Certificate of Good Standing Issued

**CONSERVATION DEPARTMENT - 336-2944**

Official Agency responsible for protection of  
 Seekonk's natural resources.  
 Wetland & Water Resource Permits  
 Questions regarding development near wetlands  
 and streams  
 Investigates wetland violations& illegal discharges  
 into storm drains, waterbodies & streams  
 Questions regarding passive recreation in town  
 Accepts donations of land for preservation

**COUNCIL ON AGING/HUMAN SERVICES**

540 Arcade Avenue, Seekonk, MA 02771  
 Bernadette Huck-Director (508) 336-8772  
 HOURS: Monday-Thursday 8:30 AM to 4:30 PM\*  
 Friday 8:30 AM to 12:30 PM \*Evening Appts Available  
 GATRA Dial A Ride Service  
 Senior Activities, Events and Trips  
 Meals on Wheels, Fuel/Food Assistance