



# - TOWN OF SEEKONK MEETING NOTICE -

Please PRINT clearly or type form

Committee Name: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_ Circle day: M T W Th F

Time: \_\_\_\_\_ Place of Meeting: \_\_\_\_\_

Topics to be discussed: *(if attaching the agenda, only one copy is required for posting)* Time stamp:

➤ **Four (4) copies of this notice must be filed with the Town Clerk's office:**

Each sheet contains two copies. You **MUST** have two full sheets (4 copies of the notice) with you when filing notice with Clerk's office ó it is not our responsibility to make the copies for you. One copy will be posted, one for cable, one will be filed in the Clerk's office & one will be returned to the committee as a file copy.

➤ **On the back of one of the forms submitted, kindly print your committee name and meeting date.**

Dated: \_\_\_\_\_ Posted by: \_\_\_\_\_

POSTING COPY                      CLERK'S FILE COPY                      COMMITTEE FILE COPY                      CABLE COPY



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