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**By Law Review Committee**  
**Regular Meeting**  
**Tuesday, October, 6, 2015**  
**Town Administrator Office**

Meeting Caller to Order: 1:00 PM

Members Present: Chairman Sullivan, Vice Chairman DelRosso,  
Mr. Blanchard and Mrs. Hart. Town Administrator Cadime also attending.  
Members Not Present: Clerk Rice, with cause.

**Discussion:**

Chairman Sullivan announced that Mr. Rice was on vacation and would not be attending. Mr. Rice had been having difficulty maintaining minutes of the Committee. The feeling of the members present was that the duties of the clerk be given to Mr Blanchard. Mr Blanchard agreed he would accept the position.

**Agenda Discussion:**

Cat 5 Section 1 Department Of Municipal Finance

Line 7 remove “, provide the” and replace it with “.”.

Line 8 Remove.

Section 2.

G.Add after Budget “and Municipal Capital Stabilization Account”

Add H. “Assist the Town Administrator in compiling all Fiscal reports.”

Section 3. Appointments

Consider removing to place in compliance with Town Charter and duties of the  
Town Administrator.

Cat 5A Municipal Finance

Cat 5A-B move to Cat 5B-F

Cat 5B Department Fee As Noted Above, no changes at this time.

Cat 6 Late Charges for Municipal Collections

Cat 7 Licenses and Permits of Delinquent Taxpayers

CAT 7-B on line 7 and 8 remove reference to a hearing.

Cat 8 Seekonk Human Services Council

Rewrite of entire section as discussed.

Take out section 5,7,and 8.

Chair to forward this to the Town Administrator for distribution to department and  
Committee.

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Cat 9 Smart Memorial Trust

No Change

Cat 9A Board of Library

No Change at this time. Have Town administrator ask that a representative of this board and Library Director to attend a meeting of this committee.

Correspondence: None

Approved Previous Meeting Minutes: September 1st and 15<sup>th</sup> 2015

Agenda for next meeting: By Law Categories 10-16 pages 1-28

Meeting Adjourned at: 3:00 PM

Minutes Prepared and Submitted By: Robert Blanchard.