



- TOWN OF SEEKONK MEETING NOTICE -

Please PRINT clearly or type form

Committee Name: Finance

Date of Meeting: January 19th 2016 Circle day: M T W Th F

Time: 6:30 PM Place of Meeting: T4 Meeting Room

Topics to be discussed: *(if attaching the agenda, only one copy is required for posting)* Time stamp: **JAN 14 '16 AM 8:44**

- ① Minutes
- ② RFA
- ③ FY 2017 Budget (if available)
- ④ Comments

> **Four (4) copies of this notice must be filed with the Town Clerk's office:**

Each sheet contains two copies. You **MUST** have two full sheets (4 copies of the notice) with you when filing notice with Clerk's office – it is not our responsibility to make the copies for you. One copy will be posted, one for cable, one will be filed in the Clerk's office & one will be returned to the committee as a file copy.

> **On the back of one of the forms submitted, kindly print your committee name and meeting date.**

Dated: 1/13/16 Posted by: BWA

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COMMITTEE FILE COPY

CABLE COPY

RFA 2016-01

Town of Seekonk
Reserve Fund Transfer Advisory

To: Finance Committee

From: Dept. Head Name FIRE

Signature: Michael B. Key

Date: 1/4/2016

Please be advised that I have identified an unforeseen and/or extraordinary expenditure that may cause an over-run in my department's annual appropriation. Specific description of situation causing budget over-run:

Engine 3 needed to have All six pistons - replaced
All six cylinder walls Rebuilt, Replace cylinder HEAD
TURBOCHARGER AND AIR COMPRESSOR
TOTAL COST OF REPAIR \$ 15,178.87

Estimated amount of reserve fund transfer that may be requested: \$ 15,178.87

Budget Line #: 01220225-524201 Budget Line Name: Vehicle Maintenance/Repair

Current Balance: \$ 6,924.58

Options available (if any) to shift or reduce impact of this situation:

I will be moving any available monies from other
line items to help fund this repair and any
that may happen for the remainder of the fiscal year

Use typewriter or press down firmly when writing in ink - you are making four copies.

Instructions to Department Head: After completing this form, forward white copy to Finance Director; yellow copy to Finance Committee c/o Town Hall; pink copy to Board of Selectmen. Retain gold copy (last page) for your records.

You will need to submit a copy of this form if you file a Reserve Fund Transfer Request later in the fiscal year.