

## **CAPITAL IMPROVEMENT COMMITTEE**

**MEETING MINUTES:** September 14, 2016

**MEETING CALLED TO ORDER BY:** Keith Tavares @ 6:10 p.m. Shawn Cadime's office, Town Hall

**ATTENDING:** Chairman: Keith Tavares, Vice Chairman: Noah Escolar, Clerk: Susan Rutter, Member: Steve Rutter, Member: Erin.Brouillette and new member Frank Braga

**ITEM 1** – Voted to approve the minutes from August 23, 2016. Keith made the motion to approve and it was seconded by Noah.

**ITEM 2** –Discussion with Shawn regarding plans FY 2017

- Shawn meeting with Department Heads. Their plans are due by the second week of October. Our recommendations are due January 15, 2017.
- Shawn will reach out to Arlene Bosco, superintendent of Seekonk schools, to set up a meeting.
- Radio Study not ready for bid. Phone Study is going out to bid. General discussion of Department Meetings and gathering information.
- Shawn is pursuing getting funding from Community Compact Act to have associates from the Collins Center of the University of Massachusetts assist the CIC with building a multi-year plan
- Starting the third week of October we will set up meetings to go over department requests. Next meeting September 28, 2016 at 6:30 p.m.

Meeting adjourned at 6:36 p.m.