

CAPITAL IMPROVEMENT COMMITTEE

MEETING MINUTES: March 30, 2016

MEETING CALLED TO ORDER BY: Keith Tavares @ 6:02 p.m. Lunch Room, Town Hall

ATTENDING: Chairman: Keith Tavares, Vice Chairman: Noah Escaler, Clerk: Susan Rutter, Member: Steven Rutter and Member: Richard Blais.

ITEM 1 – Voted to approve the minutes from March 2, 2016. Steve Rutter made the motion to approve and it was seconded by Richard Blais.

ITEM 2 – Voted to approve the minutes from March 22, 2016. Noah Escaler made the motion to approve and it was seconded by Steve Rutter.

ITEM 3– The committee discussed all of the CIC recommendations for 2016 and Susan Rutter made a motion to approve and Keith Tavares seconded and all approved. See Attachment.

Meeting adjourned at 6:22 p.m.

Town of Seekonk
 Capital Improvement Committee
 FY2016 Recommendations
 Revisions from Initial Version Submitted on January 14th, 2016

The Capital Improvement Committee (CIC) received capital requests from all departments on October 28th, 2015. There were a total of 28 requests. Since that time the CIC has spoken to representatives from each department that submitted a request to assess justification and criticality of the requests. Based on those discussions, the CIC has the following recommendations of allocations of funding from the Municipal Capital Stabilization Fund for fiscal year 2016:

Item	Department	Item	Recommended Amount
1	Fire Department	Year one (1) of four (4) year lease for Self Contained Breathing Apparatus (25 units)	22,500.00
2	Fire Department	Year one (1) of seven (7) year lease for Fire Engine (\$450,000)	71,352.00
3	Fire Department	Year three (3) of seven (7) year lease of an aerial fire apparatus	106,852.00
4	Communications	Radio Antenna Replacements	12,000.00
5	Communications	Vision 21 Systems	32,000.00
6	Police Department	Electronic Control Devices Taser (50 units)	65,000.00
7	Public Works	Year one (1) of five (5) lease for Large and Small Dumps and Utility Vehicle	61,400.00
		TOTAL	371,104.00

The CIC also urges the town to consider investigating the opportunity to hire a grant writer whose purpose would be to look for and apply for grants to offset the costs of expenditures in the future. The cost of this position will likely pay for itself with the savings it can obtain.

The CIC also urges the school department to take the initiative into looking for funding from the Massachusetts School Building Authority for school repairs. The CIC is more than willing to recommend funding for school projects as long as due diligence is done to look for funding opportunities.

Sincerely, The Town of Seekonk Capital Improvement Committee

- Keith Avares - Chairperson
- Noah Escaler - Vice Chairperson
- Susan Rutter - Clerk
- Steven Rutter - Member
- Richard Blais - Member