

CAPITAL IMPROVEMENT COMMITTEE

MEETING MINUTES: March 22, 2016

MEETING CALLED TO ORDER BY: Keith Tavares @ 6:10 p.m. Board of Selectman's Room, Town Hall

ATTENDING: Chairman: Keith Tavares, Vice Chairman: Noah Escaler, Clerk: Susan Rutter, Member: Steven Rutter.

ITEM 1 – The committee discussed all of the Town Departments Requests and voted to make the following edits to the draft recommendations:

Fire Department

- Self Contained Breathing Apparatus (25 units - \$225,000) - Recommend \$22,500 for Year 1 of a 4 year lease instead of original 1 time cost of \$225,000. Keith Tavares made a motion to approve and Steve Rutter seconded. All approved.
- Fire Engine (\$450,000) Recommend adding \$71,352 for Year 1 of a 7 year lease. Keith Tavares made a motion to approve and Steve Rutter seconded. All approved.
- Ladder Truck Recommend \$106,852 for Year 3 of a 7 year lease. Keith Tavares made a motion to keep in the recommendation. Steve Rutter seconded and all approved.

Police Department

- Radio Antenna Replacements -\$12,000. Keith Tavares made a motion to keep in the recommendation. Steve Rutter seconded and all approved.
- Vision 21 Systems \$32,000. Keith Tavares made a motion to keep in the recommendation. Steve Rutter seconded and all approved.
- Electronic Control Devices – Tasers (50 units) \$65,000. Keith Tavares made a motion to keep in the recommendation. Steve Rutter seconded and all approved.
- Keith Tavares made a motion to remove the Computer server and computer infrastructure for \$15,000 from the recommendation due to police department seeking funding from ambulance receipts. Steve Rutter seconded and all approved.

DPW

- Large and small Dumps, Utility Vehicle - \$61,400 year 1 of a 5 year lease. Keith Tavares made a motion to keep in the recommendation. Steve Rutter seconded and all approved.
- Heavy Duty Dump \$42,257 – Year 3 of a 4 year lease. Steve made a motion to take this off contingent upon a call to Bruce Alexander to see if it was paid off. Noah Escaler seconded and all approved.

Town Hall

- Requests replacement of 2 town hall vehicles. \$15,265 Year 1 of 3 year lease. During the CIC meeting on 03/02/2016, the committee ask Town Administrator Shawn Cadime for more information on these requests.

- Sue Rutter followed up with Shawn and spoke to him on March 9, 2016 and requested the info again. She was told the CIC would have that info on 3/11/16 but we still have not received it.
- Due to lack of additional information on this request, Steve Rutter made a motion to not include a recommendation for town hall vehicles. Keith Tavares seconded and all approved.

School Department

- New maintenance metal building at the High School for \$202,428 and Partial Re-roofing Hurley Middle School for \$400,000.
- Discussion by the board that the School Dept. needs to provide more information/MSBA further analysis. Keith Tavares sent Arlene Bosco two emails on 3/2/2016 and 3/9/2016 requesting to discuss with no response. Keith Tavares made a motion to not recommend without additional information and Steve Rutter seconded it. All approved.

Next Steps

- Chair Keith Tavares will draft a new recommendation FY2016 of funding from the municipal capital improvement fund and review with the committee at the next meeting.

Next meeting March 30, 2016 at 6 p.m.

MEETING ADJOURNED AT 6:59 p.m.